

Advisory Committee Review Committee

Approved Minutes September 12, 2017

Present:

Committee: Dave Cruise, Terry Hart, Anne Littlefield, Joe O'Brien, Bob Sauer

Others: none

Outside conversations – Several of us had been contacted by members of the Select Board. We discussed the content of those conversations, and agreed that we should confine substantive discussions to our posted meetings, even if no quorum is involved, so all hear the same message.

Discussed our charge – Confirmed our decision at our August 31 meeting that we will develop our own charge after meeting with each of the Select Board members and Advisory Committee members, and present that to the Select Board.

Discussed Advisory Committee effectiveness factors – We discussed briefly some of the parameters contributing to the effectiveness of the Committee that are already apparent.

Prior meeting minutes – The minutes of the August 31 meeting were approved.

SWOT analysis – We began the brainstorming and discussion phase of a SWOT analysis of the Advisory Committee, its function, and as it bears on related functions. We agreed to continue this at our next meeting.

Next meetings: Thursday, September 28, 4:00 – 6:00 pm
Terry will get us a venue and ask Nina to post the 9/28 meeting.

Respectfully Submitted,

Bob Sauer, Clerk